

Buln Buln Primary School - Policies & Procedures

Adopted : June 2009

Version: 1

Review Date: August 2018

Reviewed and Amended: August 2015

Family Involvement & Support Policy

RATIONALE

Students gain an optimal education when then school and home work together harmoniously

AIMS

- To ensure the school and family work together
- To provide a supportive and caring environment for parents
- To ensure family members feel comfortable approaching school staff

IMPLEMENTATION

- Providing families with information to assist with their children's education through information nights, newsletters and booklets as appropriate
- Families are made aware of their responsibilities in ensuring positive learning outcomes for the children, through information provided by teachers
- Where necessary the teachers will assist families to set support networks
- New families are contacted shortly after commencing with the school, ensuring they are familiar with the routines, requirements and the support offered to families. Aiding in the provision and promotion of open and healthy relationships
- The School Council and the Chaplain will take on the responsibility to ensure this relationship begins for all families, including families enrolling at times other than the beginning of the year
- At School Councils first meeting of the year each councillor will be allocated new families to contact
- The Bursar is to inform School Council via a contact list of new families
- A list of local and relevant family support services is available to families at any time from the office
- Families are to be informed of the pedestrian and vehicle traffic arrangements around the school
- Intervention orders are kept by the Principal with the classroom teacher having full knowledge where legally permitted
- In legal situations or when legal or home issues arise, it is the responsibility of the school to direct families to the appropriate welfare agencies

EVALUATION

This Policy will be reviewed as part of the school's 3 year review cycle.

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RESPONSIBILITY Principal/Bursar/School Councillors